

Announcement № 132-KC-20
CO "100 PERCENT LIFE" is looking for an expert

Consultancy services for stakeholders of North Macedonia on HIV treatment optimisation and ARV drugs

14.08.2020

Deadline for submission of proposals:

28.08.2020 till 15:00 (UTC+02:00)

Participants must submit proposals by e-mail at: n.kovalenko@network.org.ua

Questions about the competition are accepted till:

25.08.2020 till 15:00 (UTC+02:00)

The subject of the letter must indicate: No. of the competition and the name of works / services

Description of work/services	Period of execution
Lot 1	
1.1. Consultancy services for stakeholders of North Macedonia on HIV treatment optimisation accordingly to best world practices	07.09.2020-31.12.2021
1.2. Consultancy services for stakeholders of North Macedonia on the mechanisms of potential price of HIV drugs reduction in Northern Macedonia	07.09.2020-31.12.2021
1.3. Consultancy services for stakeholders of North Macedonia on potential increase of quantity of generic ARV drugs for taking part in public procurement and creation of the competition among generic ARV drugs at the market	07.09.2020-31.12.2021
Lot 2	
2.1. Consultancy services for stakeholders of North Macedonia on the improvement of access to ARV drugs regarding the learning of procurements on budget/local/donor funding on national and local levels	07.09.2020-31.12.2021
2.2. Consultancy services for stakeholders of North Macedonia on the improvement of access to ARV drugs regarding the optimisation of ARV drugs procurement processes	07.09.2020-31.12.2021

**The list of works / services is not final and may change (supplement) during the term of the agreement*

Estimated number of hours planned for the performance of work or the provision of services:

up to 80 hours on month

General term of agreement:

from: 07.09.2020

to: 31.12.2021

Requirements for candidates	Confirming documentation
Lot 1	
1.1. Experience in public health and / or HIV services in Eastern Europe countries - at least 3 years (experience in North Macedonia will be an advantage)	CV

1.2. Experience of conduction of public health/ HIV services procedures, policies, normative acts analysis and / or development of propositions of their improvement in North Macedonia - at least 2 years.	CV or examples of generated proposals / developed documents (if available)
1.3. Upper Intermediate (and above) in English	CV
1.4. Experience of taking part in work groups on current issues in public health area with the involvement of state bodies of North Macedonia will be an advantage	CV
1.5. Experience of negotiating with ARV producers and suppliers regarding price reduction advocacy (at least 1 year) will be an advantage	CV
Lot 2	
2.1. Experience in public health and / or HIV services in Eastern Europe countries - at least 3 years (experience in North Macedonia will be an advantage)	CV
2.2. Experience of consultancy / technical support provision regarding ARV drugs public procurement in Eastern Europe countries (at least 2 years)	CV
2.3. Upper Intermediate (and above) in English	CV

Criteria for evaluation	Weight	Confirming documentation
Cost of services, US Dollars	40%	Form of price offer
Work experience (the candidate's experience is evaluated in terms of project needs)	60%	CV or examples of generated proposals / developed documents (if available)

To participate in the tender, the following documents must be submitted :

1. ***The completed proposal form, which is Annex 1 to the Announcement***

2. ***1. Registration documents (for bidders non-resident of Ukraine)*:***

Documents for applying to a tender for non-resident of Ukraine (legal entity):

1. Certificate of incorporation (or other document prescribed by local legislation, confirming registration of legal entity) issued by the competent authority of the country of residence of the legal entity.

Documents for applying to a tender for non-resident of Ukraine (individual):

1. Copy of the national or foreign passport (all pages).

3. ***2. Documents confirming compliance with the requirements:***

CV
Form of price offer
Salary history
Additional information about price offer (if necessary)
Examples of generated proposals / created documents in the field of health / HIV in Northern Macedonia (if available)

*The winner of the tender after the tender for the conclusion of the contract must draw up the documents specified in Annex 2

Terms of cooperation*

Material support:

It is expected that all costs associated with the provision of services or performance of work, the service provider or the contractor carries out at their own expense

Terms of payment:

FOR WORKS AND SERVICES OF CONSULTANTS: Payment for services or work is carried out after the provision of services or work, and signing the act on the provision of services or performance of work.

Partial delivery of goods, provision of services, performance of work (if applicable):

not applicable

Permission to pay VAT on the project

NO. Goods or services are exempted from VAT in accordance with the Decree of the Cabinet of Ministers of Ukraine No. 284 dated April 17, 2013 "Some issues of importing goods into the customs territory of Ukraine and delivering goods and services to the customs territory of Ukraine paid for by grants (sub-grants) of the Global Fund to Fight AIDS, tuberculosis and malaria in Ukraine." Existing legislation allows you to freely obtain exemption from VAT for legal entities, including VAT payers, instructions attached.

Fixed value of goods, work and services:

The cost of goods, works or services cannot be changed during the term of the agreement

Reporting procedure:

Reports directly to the head of the advocacy department

Other requirements:

Opportunity to participate in international events organized by the customer

Other requirements:

Please confirm your readiness to provide the documents specified in **Annex 2**

Possibility to select several winners:

YES, it is planned to select several contractors or service providers.

** Failure to meet these requirements will result in automatic disqualification*

The rules for submitting Proposals**Form of Proposal:**

1. All Proposals that correspond to the requirements described in the Tender documentation will be evaluated according to the evaluation criteria and coefficients described in the Announcement.
2. The Bidder is responsible for veracity of the information provided in Proposal.
3. Validity of Bid shall not be less than 30 days from the date of opening of Bids.
4. Price offers, along with supporting documentation, must be uploaded to an electronic platform in accordance with the rules of the electronic platform.

Copy of Documents:

1. The copy of documents (scanned copies) should be readable and qualitative.

Competitive bidding rules:

1. CO "100 PERCENT LIFE" is not obliged to accept the lowest Bid or any other submitted by Bidders Proposals. CO "100 PERCENT LIFE" is under no obligation in relation to the Bidders till the agreement is signed.
2. CO "100 PERCENT LIFE" retains the right to reject all Proposals submitted to given Tender.

3. The value of goods, works or services, indicated in price offer should include all expenses including taxes, delivery costs, any other additional costs needed for delivery of goods or providing of works or services.
4. Participation in the Tender of related persons or collusion of bidders is prohibited. In case of such facts, the results of the Tender will be canceled or agreement with the respective Supplier will be prematurely terminated unilaterally with the returning of all products that was supplied under the contract and remedy of loss caused to CO "100 PERCENT LIFE".

Definition of the Winner

1. The contracts will be awarded within 7-14 calendar days after the deadline for submission of bids, with the right to prolong given period if necessary.
2. The most cost effective offer that corresponds to the requirements of the Tender documentation will be approved as a Winner by the Committee. All proposals that correspond to the requirements described in the Tender documentation will be evaluated according to the evaluation criteria and coefficients described in the Announcement.
3. CO "100 PERCENT LIFE" as the Bidding organizer has the right to request Bidders to provide additional information/documentation to support their eligibility according to the requirements established in the Tender documentation.

Contact Person:

Svitlana Stretovych

(+38) 063-718-000-4

s.stretovych@network.org.ua